



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PLUMBING AND HVACR EXAMINERS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF PLUMBING &amp; HVACR EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, October 14, 2014 at 8:30 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon
<b>MINUTES APPROVED:</b>	November 10, 2014

**MEMBERS PRESENT**

Dean Sherman, Professional Member, President  
Charles Robbins, Professional Member, Vice President  
Frank Beebe, Professional Member  
Harold Caswell, Professional Member  
James Anderson, Public Member  
Carol Guilbert, Public Member, Secretary  
Craig Tenaro, Professional Member  
John Brady, Public Member

**MEMBERS ABSENT**

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Kevin Maloney, Deputy Attorney General  
Latonya Brown, Administrative Specialist II  
Gayle MacAfee, Deputy Director

**OTHERS PRESENT**

Chuck Davidson, DPH  
David LaFazia, Delaware Tech-Owens (RHA)  
Shelley Grabel, Delaware Tech-Owens (RHA)  
Rob Briccatto, Esquire Plumbing & Heating

**CALL TO ORDER**

Mr. Sherman called the meeting to order at 9:04 am.

**INTRODUCTION OF NEW BOARD MEMBER-CRAIG TENARO**

The Board introduced themselves to Mr. Tenaro.

**REVIEW OF MINUTES**

A motion was made by Mr. Beebe, seconded by Mr. Caswell, to approve the September 9, 2014 minutes. Mr. Brady was not present during the vote. The motion carried.

## **UNFINISHED BUSINESS**

### **Deliberate on Proposed Changes to Regulations**

Mr. Maloney reviewed the proposed regulation changes with the Board. Deliberations were completed and written comments were received and reviewed. A motion was made by Mr. Brady, seconded by Mr. Caswell to decline to adopt mandatory continuing education. The motion carried unanimously.

### **Review and Sign Order- Richard Masi**

The Board reviewed, approved, and signed the Board Order of Richard Masi.

## **NEW BUSINESS**

### **Review of Examination Applications**

A motion was made by Ms. Guilbert, seconded by Mr. Caswell to table the Master Plumber application of Jonathan Broomall pending submission of verification of employment. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Caswell, to propose to deny the Master HVACR Restricted application of Eric Martin. Mr. Martin's supervisor (Portia Russell) does not have a state license. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Caswell, to approve Jonathan Baul to take the Master HVACR Restricted By-Pass Exam. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Caswell to propose to deny the Master HVACR application of Antonio Olivo. Mr. Oliva did not submit 2 years of experience under direct supervision of a Master HVACR. The motion carried unanimously.

A motion was made by Ms. Guilbert, seconded by Mr. Caswell to approve Harry Blouse III to take the Master Plumber Exam. The motion carried unanimously.

A motion was made by Mr. Brady, seconded by Ms. Guilbert to approve Brian Martinenza to take the Master HVACR Exam. The motion carried unanimously.

### **Review of Reciprocity Applications**

A motion was made by Mr. Brady, seconded by Mr. Tenaro to propose to deny the Master HVACR application of Andrew Lange. Mr. Lange does not show 7 years' experience under supervision of a Master HVACR with a "state license". Wisconsin does not have a state license according to the state laws and regulations. The motion carried unanimously.

### **Ratification of Applications**

A motion was made by Mr. Sherman, seconded by Mr. Beebe to ratify the applications of Dennis Barton (Master HVACR), Howard Sadler (Master Plumber), Jeffrey Welch (Master Plumber), Douglas Smythe (Master HVACR Restricted), Jeremy Reiff (Master HVACR), and Anthony Decker (Master HVACR). The motion carried unanimously.

### **Complaint Status**

34-14-12 Closed  
34-09-13 Closed  
34-13-13 Open  
34-14-13 Open

### Correspondence

#### Memo from the Director

Ms. Brown presented the Board with a memo from Mr. Mangler regarding the upcoming legislative session. Mr. Maloney and Ms. MacAfee explained the process that the Board has to take for a new or previously submitted legislation.

#### Email from Samuel Bell Jr.

Ms. Brown presented the Board with an email from Mr. Bell. Mr. Bell is concerned that the HVACR Master Exam consists of a lot of questions that does not pertain to the side of the trade he has been in for 32 years. Mr. Bell also questioned if any study material is available prior to taking the HVACR Master Exam. The Board's response is the HVACR Master Exam covers both commercial and non-commercial. Mr. Bell should contact Prometric and find out what study material is available.

### **OTHER BUSINESS BEFORE THE BOARD**

#### David LaFazia/Shelley Grabel, DE Technical Community College (CCP)

Mr. LaFazia representing DE Technical Community College (Georgetown campus) spoke to the Board regarding continuing education needs and how CCP can meet those particular needs. Mr. LaFazia explained that CCP is uniquely setup to meet industry training needs, and they are experienced with CEU's and the offering of industry certifications.

#### Discussion & Updates on Continuing Education

Deliberations (above) covered discussion and updates on Continuing Education.

#### NCC licensure status- Anthony Morano

Ms. Brown handed out Mr. Morano's original application and verification of licensure from New Castle County. Ms. Brown explained to the Board that Mr. Morano was grandfathered in with a Master HVACR Restricted license. According to the verification of licensure form from NCC, he held a Master HVACR not a Master HVACR Restricted. DPR has Mr. Morano in the system as HVACR Restricted. A motion was made by Mr. Brady, seconded by Mr. Caswell to approve Mr. Morano as a Master HVACR instead of a Master HVACR Restricted. The motion carried unanimously.

### **PUBLIC COMMENT**

Mr. Briccotto stated that he is against continuing education but could be swayed over because there are too many ambiguities at the time. Mr. Briccotto stated his concerns for City of Wilmington regarding the state code. Mr. Briccotto questioned whether Delaware is following one code and according to the law it should be one state one code. Mr. Briccotto mentioned Chapter 398 Senate bill 168, Mr. Maloney stated that he will review the language and get back to the Board.

### **NEXT SCHEDULED MEETING**

The next board meeting will be held on November 10, 2014 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

### **ADJOURNMENT**

A motion was made by Mr. Beebe, seconded Ms. Guilbert, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:16 am.

Respectfully submitted,

A handwritten signature in black ink, reading "LaTonya Brown". The signature is written in a cursive, flowing style.

LaTonya Brown  
Administrative Specialist II